



JOHNSTON POLICE DEPARTMENT

Chief of Police, Joseph P. Razza

2022 RECRUITMENT INFORMATION

Completed Applications are to be completed on the www.PoliceApp.com website no later than Friday, September 2nd, 2022.

APPLICATION REQUIREMENTS

Applicants must:

- be a US Citizen
- be a minimum of 18 years of age
- possess a high school diploma or GED
- complete and pass all test requirements
- possess a valid driver's license
- submit a complete application with required documents by identified deadline*.

*(Incomplete or partially completed applications may be grounds for disqualification)

DOCUMENTS NEEDED

- ☐ Copy of birth certificate or citizenship papers, if you are a naturalized US citizen.
- ☐ Copy of your high school diploma or equivalency (GED) and college transcript/military papers/law enforcement experience paperwork, if applicable
- ☐ Photocopy of valid driver's license
- ☐ Passport type photo
- ☐ Fit2Serve Written Exam Certificate of Completion*
- ☐ Fit2Serve Physical Exam Certificate of Completion*

*We are only accepting written examination & physical agility test results from the *Fit 2 Serve* company. Prior to attending our department's oral board (dates are subject to change), you must have passed a written examination and an agility test and upload your certificate and results in PoliceApp.

The Johnston Police Department has no affiliation with *Fit 2 Serve*.

To schedule testing with *Fit 2 Serve*, visit <https://www.fit2serveri.com/>

- ☐ Copy of COVID-19 Vaccination Card

*Rhode Island Municipal Police Training Academy mandates all recruits to be fully vaccinated.



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APPLICATION AND SELECTION PROCESS

- PoliceApp application with required documents
- Orientation
- Background Investigation Packet Completed
- Oral Board
- Chief's Oral Board
- A pool of all qualified applicants will be developed, from which conditional offers of employment will be made
- Background Investigation
- Psychological examination
- Medical examination
- State of Rhode Island Municipal Police Training Academy Orientation
- State of Rhode Island Municipal Police Training Academy Physical Agility Test

Before any offer of employment is made or being placed on an eligibility list for employment, **the applicant must complete and pass all requirements**

ELIGIBILITY LIST

Eligibility lists resulting from this selection process will be in effect for 2 years from the date of the orientation, unless exhausted sooner.

Appointments are made conditional upon successful completion of the Rhode Island Municipal Police Training Academy. Successful applicants shall be classified as probationary members effective upon their date of appointment to the department. They shall remain on probation for eighteen (18) months after the date of appointment to the Johnston Police Department.



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WAGES

The following wages are as of July 1, 2023. (The current contract expires on June 30, 2027)

- Patrol Officer 3rd Class July 1, 2023 (entry level) – an annual salary of \$56,876.85
- Patrol Officer 2nd Class July 1, 2024 (2nd year) – an annual salary of \$67,772.79
- Patrol Officer 1st Class July 1, 2025 (3rd year) – an annual salary of \$73,304.27
- Patrol Officer 1st Class July 1, 2026 – an annual salary of \$74,770.36
- Patrol Officer 1st Class July 1, 2027 – an annual salary of \$76,265.90

*This rate is based on current CBA.

BENEFITS

- Health Insurance
- Dental Insurance
- Life Insurance
- Widow/Widower Healthcare
- Retirement (MERS)
- Paid Vacation/Personal Leave
- Education reimbursement (up to a Bachelor's Degree)
- Opportunity for Overtime & Details
- Longevity bonus
- Accreditation bonus
- Professional Development training opportunities
- ... and more.



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ESSENTIAL JOB FUNCTIONS

The duties and responsibilities of a patrol officer on the Johnston Police Department are both diverse and challenging. They consist of serving the community in many ways, with the goal of improving the quality of life for its residents. A patrol officer will be required to prevent crime and apprehend violators of law. In addition to these two basic law enforcement objectives, a patrol officer on the Johnston Police Department will be required to be a problem – solving oriented person, to reduce and eliminate the causes of crime.

A Patrol Officer shall be expected to:

- Enforce and uphold the Laws and Constitution of the United States of America, as well as all State Laws, the Town of Johnston Charter and the Town of Johnston Ordinances
- Identify criminal offenders and criminal activity and, where appropriate, apprehend offenders and participate in subsequent court proceedings
- Reduce the opportunities for the commission of crime through preventive patrol and other measures
- Aid individuals who are in danger of physical harm
- Facilitate the movement of vehicular and pedestrian traffic
- Identify problems that are potentially serious law enforcement or governmental problems
- Create and maintain a feeling of security in the community
- Promote and preserve the peace
- Provide other services on an emergency basis
- Any other duties that may be assigned by the Chief of Police

CAREER SERVICE

Appointment as a police officer in Johnston offers able and ambitious men and women an exciting opportunity for a career in Law Enforcement.

Officers are trained by the department to perform all phases of police work, such as traffic enforcement, accident investigation, patrol methods, criminal investigations, juvenile operations, and community policing. The training offered by this department is of the highest standards and it continues throughout the officer's career.

Promotions are determined by written and oral examinations, along with other contractual agreements. Promotions are made from within the department.

The members of the Johnston Police Department are represented by the International Brotherhood of Police Officers, Local #307 and have their wages, benefits and conditions of employment specified in their collective bargaining agreement with the Town of Johnston. The current CBA is in effect through June 30, 2027.



JOHNSTON POLICE DEPARTMENT

Chief of Police, Joseph P. Razza TENTATIVE RECRUIT PROCESS TIMELINE

(This is a tentative timeline and is subject to change. ALWAYS refer to correspondence given to you at the completion of each phase)
(Note: At the noted times for all phases, the doors to the facility will close. Any late arrivals will be grounds for elimination from the hiring process)

Recruit Orientation

September 3, 2022 at 10:00 am at the Johnston Senior High School (345 Cherry Hill Rd., Johnston, RI 02919) in the auditorium (western-most entrance in the front of the building). Appropriate business attire and POSITIVE PHOTO ID WILL BE REQUIRED FOR ENTRY. A writing sample will be given to each candidate.

Oral Boards

Tentatively, the Oral Boards have been scheduled for the **week of September 6, 2022 – September 9, 2022**. Location TBD. Depending on the size of the applicant pool, this timeframe may be adjusted. A POSITIVE PHOTO ID WILL BE REQUIRED FOR ENTRY.

Chief's Oral Board

The Top 10 will be selected to be part of the Chief's Oral Board, tentatively scheduled for **the week of September 12, 2022 – September 16, 2022** at headquarters. Times TBD. A POSITIVE PHOTO ID WILL BE REQUIRED FOR ENTRY.

Background check

The backgrounds will commence during the **week of September 19, 2022**.

RIMPTA Orientation & Physical Agility

If there is a possibility that a candidate may be sent to the Municipal Police Academy, they must attend the RI Municipal Police Training Academy's Orientation and Physical Agility Test. The **Academy Orientation is Thursday, November 10, 2022 at 09:00 am** at the CCRI Flanagan Campus, 1762 Louisquisset Pike, Lincoln RI 02865 Room 1336 and **Physical Agility is Friday, November 18, 2022 at 08:00 am** at the CCRI Flanagan Campus, 1762 Louisquisset Pike, Lincoln RI 02865 Fieldhouse. A POSITIVE PHOTO ID WILL BE REQUIRED FOR ENTRY TO BOTH PHASES.

Final Phase Dates are as needed and to be determined