Job Description

Title: Patrol Officer

Reports To: Police Lieutenant/Sergeant

General Description:

Performs law enforcement work involving enforcement of local ordinances and state statutes, preserving the peace and providing services to the citizens of Watertown. Work involves responsibility for performing patrol duties, traffic control and motor vehicle law enforcement, investigation of accidents and crimes, responding to citizens’ calls for service and routine administrative and support services.

Essential Job Functions:

Patrols in assigned area in a cruiser; responds to calls for police assistance for crimes in progress; checks patrol area for and investigates suspicious persons or circumstances; enforces criminal and traffic law, performs investigations into criminal complaints.

Operates patrol vehicle; executes motor vehicle stops. Drives cruiser in emergency situations within the confines of the law and Departmental policy; backs up other officers; searches buildings.

Apprehends operators driving under the influence; directs traffic; assists motorists with disabled vehicles; stops motor vehicle law violators and issues warnings and tickets;

Provides medical assistance to those in need as a certified Emergency Medical Responder;

Makes arrests; conducts search and seizure, searches suspects; controls unruly prisoners and resisting suspects; books and processes prisoners. Intervenes in and resolves human relations problems and conflicts; presents evidence and testimony.

Writes reports and memos on cases, complaints, investigations; makes referrals to outside agencies. Participates in training and development programs. Maintains firearm; inspects and prepares cruiser for patrol; checks equipment for repair or replacement.

Uses police related equipment to perform or in performance of essential tasks.

Other Job Functions:

May serve as Field Training Officer for newly hired police officers.

Performs other duties as required.

Qualifications Profile:

Good knowledge of town geography and demographics.

Good knowledge of English usage, grammar and spelling.

Good knowledge of human behavior.

Good knowledge of specialized law enforcement techniques and the use of police equipment and weapons.

Ability to communicate effectively, orally and in writing.

Good ability to function effectively in stressful situations.

Good ability to comprehend and carry out verbal and written instructions.

Ability to maintain good physical condition

Minimum Training and Experience:

High school diploma or equivalent.

License or Certification:

Must possess a valid CT driver’s license

Candidate shall be non-smokers and remain such for the duration of employment.

Maintain Police Officer’s Standards and Training (POST) certification for the duration of employment.

Note:

The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task and responsibility. Additional duties and responsibilities may be assigned by the Chief of Police.

Rev. 09/2022