



DEPARTMENT: Salisbury Police Department

POSITION: Quartermaster

TYPE: Full Time

SALARY: \$44,447 - \$48,111

BENEFITS: Full Range of Benefits

CLOSING DATE: Open until filled



Overview: We are Salisbury, Maryland, and our town was born from the headwaters of the **Wicomico River**. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost **300 years**. Now one of the largest cities on the peninsula, Salisbury serves as the **Capital of the Eastern Shore**, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

Department: We, the members of the Salisbury Police Department, are committed to providing the highest quality of police services by empowering our members and the community to work in partnership with the goal of improving the quality of life within the City of Salisbury, while at the same time maintaining respect for individual rights and human dignity. **PRIDE** in our community, **PRIDE** in our department, **PRIDE** in ourselves.

Profile:

The Quartermaster is responsible for materials management for the Police Department, inventory control, purchasing/procurement, fleet maintenance scheduling and repair requisition. The Quartermaster will dispose of abandon vehicles according to established procedures. This position is responsible to maintain all fire alarms, extinguishers, and electrical emergency power packs; ensures all building and grounds repairs are performed in a timely manner. The Quartermaster is responsible for all equipment used by staff to include fire arms, ammunition, fire range equipment, and personal protective equipment. This position is responsible to perform on-site inspections of towing companies within the City for adherence to established guidelines. This position is responsible for the direct supervision of custodian staff.

Preferred Education: High School Diploma or G.E.D.

Preferred Experience: Must have 5 – 7 years of related experience

Requirements/Certifications: Working knowledge of ordinances and laws of the City of Salisbury, the State of Maryland and federal laws where applicable. Effectively communicate and prioritize and multitask with attention to detail



How to Apply: A Salisbury Police Department application packet can be completed at www.Policeapp.com/SalisburyMD

City of Salisbury HR, 125 N. Division St., Salisbury, MD 21801 jobs@salisbury.md;
410-548-1065; fax: 10-548-3748

